

PROF. RAVI TOTEJA | प्रो. रवि टोटेजा

Officiating Principal | कार्यवाहक प्राचार्य



ACHARYA NARENDRA DEV COLLEGE

University of Delhi | NAAC accredited: A Grade

आचार्य नरेंद्र देव कॉलेज

दिल्ली विश्वविद्यालय | एन.ए.ए.सी. मान्यता प्राप्त 'ए' ग्रेड



5.1.4 THE INSTITUTION HAS A TRANSPARENT MECHANISM FOR TIMELY REDRESSAL OF STUDENT GRIEVANCES INCLUDING SEXUAL HARASSMENT AND RAGGING CASES

Sr. No.	Description	Pg. No.
1	Admission committee	2-3
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3	Grievance Committee	3-4
4	Helpdesk Committee	4
5	PWD Helpdesk Committee	4
6	Internal Assessment Monitoring Committee and Attendance Committee	5
7	Examination committee	5
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12	Women students affairs committee - SASHAKT	8
13	Committee for coordination with the equal opportunity cell, university of delhi	8

Dr. Sada Nand Prasad
Convenor, NAAC
Acharya Narendra Dev College

कार्यवाहक प्राचार्य / Officiating Principal
Prof. Ravi Toteja
Officiating Principal
Acharya Narendra Dev College
University of Delhi
Acharya Narendra Dev College
Gowindpuri, Kalkaji, New Delhi-110019

ACHARYA NARENDRA DEV COLLEGE

Library Committee

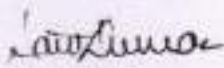
Minutes


A meeting of the Library committee was held on November 14, 2018 at 12:00 noon in the Librarian's room to discuss long overdue books with the students. The following members were present.

1. Dr. Sarita Kumar, Convener & TIC, Dept. of Zoology
2. Ms. Namrata Arora, Offg. Librarian
3. Dr. Geetu Gambhir, TIC, Department of Chemistry
4. Dr. Archana Pandey, Representative, Department of Biomedical Sciences
5. Dr. Anupama Shukla, TIC, Department of Botany
6. Ms. Poonam Chauhan, TIC, Department of Commerce
7. Mr. Manoj Kumar Garg, TIC, English Department

- 1) Ms. Namrata Arora appraised the members regarding the very long overdue books not returned by the students between the periods July 2014 to April 2018. As it is not possible to keep the books into the ERP, It is unanimously decided that the books may be written off after forfeiting the security money of Rs.2000/- of the defaulters.
- 2) Ms. Namrata Arora informed the members regarding the conversion rates for purchase of foreign books. Earlier College Library was following the conversion rates of Good Office Committee but Delhi University is following the RBI/SBI Bank on TT Selling rates for purchase of foreign books. The same has been implemented in the Library.

Meeting ended with the vote of thanks.


Dr. Sarita Kumar
Library Convener


Namrata Arora
Offg. Librarian


Principal
28/11/18

ACHARYA NARENDRA DEV COLLEGE

Library Committee

Minutes

A meeting of the Library committee was held on January 11, 2019 at 1.00 pm in the Librarian's room. The following members were present.

1. Dr. Sarita Kumar, Convener & TIC, Dept. of Zoology
2. Ms. Namrata Arora, Offg. Librarian
3. Dr. Sunita Jetly, Department of Biomedical Sciences
4. Ms. Poonam Chauhan, TIC, Department of Commerce
5. Mr. Manoj Kumar Garg, TIC, English Department
6. Dr. Ravneet Kaur, TIC, Electronics Department
7. Dr. Chaman, TIC, Maths Department

1. Officiating Librarian informed the members regarding funds consumed by each department up to January 11, 2019. She requested to consume the remaining grant and give the list of books within a week so that timely purchasing may be done.
2. Meeting ended with vote of thanks.


Library Convener 11/01/19


Offg. Librarian

Principal


11/1/19



IQAC . <iqac@andc.du.ac.in>

Fwd: IA upload

Dr. Sada Nand Prasad <sadanandprasad@andc.du.ac.in>
To: "IQAC ." <iqac@andc.du.ac.in>

Fri, Jan 27, 2023 at 9:32 PM

see

----- Forwarded message -----

From: **Ashutosh** . <ashutosh@andc.du.ac.in>
Date: Fri, Jan 27, 2023, 17:00
Subject: Fwd: IA upload
To: Dr. Sadanand Prasad <sadanandprasad@andc.du.ac.in>

----- Forwarded message -----

From: **Dr. Amit Garg** <amitgarg@andc.du.ac.in>
Date: Thu, 27 Sept 2018, 01:10
Subject: IA upload
To: Prem Pal <prem.pal88@gmail.com>, Ashutosh . <ashutosh@andc.du.ac.in>

The online link for IA upload is to be opened on 01.10.2018. Pl. complete all formalities before the due date.
AMit



IQAC . <iqac@andc.du.ac.in>

Fwd: Internal Assessment Guidelines for Odd Semester (III/V) 2020-21

Dr. Sada Nand Prasad <sadanandprasad@andc.du.ac.in>

Fri, Jan 27, 2023 at 9:32 PM

To: "IQAC ." <iqac@andc.du.ac.in>

pfa

----- Forwarded message -----

From: **Ashutosh** . <ashutosh@andc.du.ac.in>

Date: Fri, Jan 27, 2023, 16:56

Subject: Fwd: Internal Assessment Guidelines for Odd Semester (III/V) 2020-21

To: Dr. Sada Nand Prasad <sadanandprasad@andc.du.ac.in>

----- Forwarded message -----

From: **Dr. Amit Garg** <amitgarg@andc.du.ac.in>

Date: Mon, 9 Nov 2020, 23:09

Subject: Fwd: Internal Assessment Guidelines for Odd Semester (III/V) 2020-21

To: Ashutosh . <ashutosh@andc.du.ac.in>

----- Forwarded message -----

From: **Dr. Amit Garg** <amitgarg@andc.du.ac.in>

Date: Mon, 9 Nov 2020, 12:27 am

Subject: Internal Assessment Guidelines for Odd Semester (III/V) 2020-21

To: Dr. Anju Agrawal <anjuagrawal@andc.du.ac.in>, Dr. Charu Khosla Gupta <charukhoslagupta@andc.du.ac.in>, Principal ANDC <principal@andc.du.ac.in>

Dear All

PI see the IA guidelines that can be shared with faculty members. If it is fine, it may be sent to all the faculty members through Principal email id .

Acharya Narendra Dev College**Internal Assessment Committee****Internal Assessment Guidelines for Odd Semester (III/V) 2020-21**

This is in reference to the guidelines issued by University of Delhi vide reference no Dean (Exams)/2020 dated 31.10.2020 regarding conduct of internal assessment (IA) for the ongoing odd semester (III/V), 2020-21. The guidelines states as under-

Internal Assessment: *Instead of the three existing components of Internal Assessment, viz., Class Tests, Tutorial Test and Attendance, only one component i.e. internal assignments will be carried out for the current semester. Internal assessment of the students should also be carried out using IT tools. Teacher should give the assignment to the students in prescribed format via e-mail/Google classroom etc. The student should submit the solved assignment to the teacher via e-mail in a defined time. The top of the Assignment Sheet must have Program name, Semester, Title of Paper and Name of the Student. After evaluation, respective teacher will submit the result of the same to the o/o the Principal of the college. Those who have already completed the process of internal assessment in the continuous form or as per existing rule in this regard are required to submit the same to the o/o the Principal of the respective college.*

In light of the existing situation regarding IA in the college, the faculty members shall adhere to the following guidelines-

1. All those teachers who have completed IA in continuous mode or existing scheme in the form of tests and assignment marks in a paper, they will consolidate and award these marks as per allotted IA marks for their respective subject.
2. All other teachers who were unable to complete the IA as per the existing scheme, they shall take an assignment as per allotted IA marks for their respective subject through email and accordingly evaluate it. While sending the assignment to the students, the teacher shall ensure that the top of the Assignment Sheet must have Program name, Semester, Title of Paper and Name of the Student.

The responsibility of maintaining the student record of tests, assignments shall be wholly with the respective subject teacher. College can ask for these records as and when required till the declaration of the results.

College is mailing the softcopy in form of excel attendance sheets for III and V Semester of respective courses. The faculty shall award IA marks on these sheets for their respective subjects. Please ensure to fill in your name and subject name at the designated place on these sheets. The last date for completing the whole process and submitting the results by email to the college office is **01st December 2020**.

The emails are to be sent course-wise to the concerned Admin Staff as under-














S.No	Name of the Course	Admin Staff Name	Email-id
1.	B.Sc Programme Physical Science (All the three courses- Chemistry, Computer and Electronics) B.Sc(H) Computer Science	Mr. Kamaljit Singh	kamaljit@andc.du.ac.in
2.	B.Sc(H) Chemistry, Botany, Electronics, B.Com(H)	Ms. Reetu Mangla	reetu@andc.du.ac.in














3.	B.Sc(H) Physics, Biomedical Science, Maths, Zoology B.Sc Programme Life Science	Mr. Ashutosh	ashutosh@andc.du.ac.in
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All the teachers are requested to adhere strictly to the due date.

IA Committee

26 attachments

-  **BMS Attendance Part-II Sem-III 2020-2021 ND 2020.xlsx**
15K
-  **CS Attendance Part-II Sem-III 2020-2021 ND 2020.xlsx**
16K
-  **Botany Attendance Part-II Sem-III 2020-2021 ND 2020.xls**
38K
-  **Chemistry Attendance Part-II Sem-III 2020-2021 ND 2020.xls**
40K
-  **Commerce Attendance Part-II Sem-III 2020-2021 ND 2020.xls**
57K
-  **Electronics Attendance Part-II Sem-III 2020-2021 ND 2020.xls**
59K
-  **LS Attendance Part-II Sem-III 2020-2021 ND 2020.xlsx**
13K
-  **Math Attendance Part-II Sem-III 2020-2021 ND 2020.xlsx**
16K
-  **PS C Attendance Part-II Sem-III 2020-2021 ND 2020.xlsx**
13K
-  **Physics Attendance Part-II Sem-III 2020-2021 ND 2020.xlsx**
13K
-  **PS CS Attendance Part-II Sem-III 2020-2021 ND 2020.xlsx**
13K
-  **PS E Attendance Part-II Sem-III 2020-2021 ND 2020.xlsx**
16K
-  **Zoology Attendance Part-II Sem-III 2020-2021 ND 2020.xlsx**
14K

-  **BMS Attendance Part-III Sem-V 2020-2021 ND 2020.xlsx**
13K
-  **CS Attendance Part-III Sem-V 2020-2021 ND 2020.xlsx**
13K
-  **Botany Attendance Part-III Sem-V 2020-2021 ND 2020.xlsx**
15K
-  **Chemistry Attendance Part-III Sem-V 2020-2021 ND 2020.xlsx**
15K
-  **Commerce Attendance Part-III Sem-V 2020-2021 ND 2020.xlsx**
19K
-  **Electronics Attendance Part-III Sem-V 2020-2021 ND 2020.xlsx**
14K
-  **LS Attendance Part-III Sem-V 2020-2021 ND 2020.xlsx**
17K
-  **Math Attendance Part-III Sem-V 2020-2021 ND 2020.xlsx**
16K
-  **Physics Attendance Part-III Sem-V 2020-2021 ND 2020.xlsx**
14K
-  **PS C Attendance Part-III Sem-V 2020-2021 ND 2020.xlsx**
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-  **PS CS Attendance Part-III Sem-V 2020-2021 ND 2020.xlsx**
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-  **PS E Attendance Part-III Sem-V 2020-2021 ND 2020.xlsx**
13K
-  **Zoology Attendance Part-III Sem-V 2020-2021 ND 2020.xlsx**
14K



IQAC . <iqac@andc.du.ac.in>

Fwd: IA and Practicals Assessment Notice 2021 Odd semester

Dr. Sada Nand Prasad <sadanandprasad@andc.du.ac.in>

Fri, Jan 27, 2023 at 9:34 PM

To: "IQAC ." <iqac@andc.du.ac.in>

pfa

----- Forwarded message -----

From: **Dr. Ravi Toteja** <principal@andc.du.ac.in>

Date: Wed, Dec 15, 2021, 22:49

Subject: Fwd: IA and Practicals Assessment Notice 2021 Odd semester

To: andc-ad-hoc-faculty <andc-ad-hoc-faculty@googlegroups.com>, andc-faculty <andc-faculty@googlegroups.com>

----- Forwarded message -----

From: **Prof. Anju Agrawal** <anjuagrawal@andc.du.ac.in>

Date: Wed, 15 Dec 2021 at 22:24

Subject: IA and Practicals Assessment Notice 2021 Odd semester

To: SPA to Principal <spapincipal@andc.du.ac.in>, Savithri Singh <principal@andc.du.ac.in>, Dr. Amit Garg <amitgarg@andc.du.ac.in>, Dr. Charu KhoslaGupta <charukhoslagupta@andc.du.ac.in>

Dear Colleagues

The notice regarding submission of internal assessment and practical marks for III/V semester is attached for your kind attention. You are requested to submit the same course wise by email as under on the same lines as followed for the previous I/III/V semester latest by 17 Dec 2021.

S.No	Name of the Course	Admin Staff Name	Email-id
1.	B.Sc Programme Physical Science (All the three courses- Chemistry, Computer and Electronics) B.Sc(H) Computer Science	Mr. C.L. Pal	Cipal@andc.du.ac.in
2.	B.Sc(H) Chemistry, Botany, Electronics, B.Com(H)	Ms. Reetu Mangla	reetu@andc.du.ac.in
3.	B.Sc(H) Physics, Biomedical Science, Maths, Zoology	Mr. Ashutosh	ashutosh@andc.du.ac.in

	B.Sc Programme Life Science		
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Thanks

IA Committee

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Professor Ravi Toteja
Officiating Principal
Acharya Narendra Dev College
(University of Delhi)
Govindpuri, Kalkaji
New Delhi 110019

Ph: 011 26294542, 011 26293224
Mob: 9811675982
Fax: 011 26294540

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To view this discussion on the web visit https://groups.google.com/d/msgid/andc-faculty/CALHea%2B0d2x_ZMdM537yYu%3DVv%3DzJTOimHyPwbW_%2BRmjG0K67ECA%40mail.gmail.com.



Notification conduct of IA, practical.pdf

454K