

ACHARYA NARENDRA DEV COLLEGE (UNIVERSITY OF DELHI)

Date: Tuesday, 23 May 2006 at 4.00 p.m.

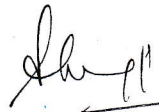
Venue: Acharya Narendra Dev College, Govindpuri, Kalkaji, New Delhi.

ABSTRACT OF MINUTES

2. Institution of "Teena Gupta Memorial Scholarship"

Ms Teena Gupta, a Lecturer in Computer Science (Adhoc) in the college died an untimely death on 11th March 2006. She was a former student of the college in B.Sc (H) Electronics and was a Gold Medalist. Her father has offered to institute a Scholarship for six needy students in B.Sc. Hons Electronics and B.Sc Programme Applied Sciences with Computer Science, in her memory and would like to donate a sum of Rs 5 lakhs for the purpose. The interest received from the deposit of the principle amount in the bank was to be used for the awards. He would additionally pay a sum of Rs 30,000/- in order to implement the award from this session onwards.

The Governing Body after discussion resolved to accept the request of father of Ms. Teena Gupta for Institution of "Teena Gupta Memorial Scholarship" and implement the same from the academic year 2006-2007.


Principal (Member Secretary)

Tele-Fax : 26294540

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ACHARYA NARENDRA DEV COLLEGE
(UNIVERSITY OF DELHI)
GOVINDPURI, KALKAJI, NEW DELHI 110 019

Dr. Savithri Singh
Principal

Ref.: ANDC/2006/406
Date: 26.05.2006

29

Shri. S.N. Gupta
E-74, Greater Kailash Part II
New Delhi 110048.

Dear Shri. Gupta,

This is with reference to your letter No. nil dated 22 May 2006 for the Institution of "Miss Teena Gupta Memorial Scholarships" of Rs. 5000/- each for six students of Acharya Narendra Dev College from the academic year 2006-2007.

The Governing Body of the college held a meeting on 23 May 2006. The Governing Body conveys its heartfelt condolences on the untimely demise of Ms. Teena and shares the grief felt by the family. The Governing Body observed two minutes silence in her memory.

The Governing Body accepted your offer of instituting an Award in memory of Ms. Teena Gupta and resolved to convey its appreciation of your generous offer. It was further resolved to accept the details of your proposal contained in your letter dated 22 May 2006.

In order to implement the wishes of you and your family and implement the decision taken at the Governing Body meeting, you would need to donate the Rs. 5 lakhs amount by the end of the June 2006 such that a fund "Ms. Teena Gupta Memorial Fund" can be created which would enable yearly interest in July. Also, the amount towards the scholarship to be awarded this year would be needed by July end 2006.

With best regards,

Yours sincerely,


(Savithri Singh)



Thanks.
Recd.
SAC

29/05/06

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With best regards,

Yours sincerely,


(Savithri Singh)



"MISS TEENA GUPTA MEMORIAL SCHOLARSHIP FUND"

Miss Teena Gupta had been working as a Lecturer in the Department of Computer Science of Acharya Narendra Dev College (University of Delhi) for nearly last three years. She had been also a student of Ph.D course in the Department of Computer Science, D U under the supervision of Dr Naveen Kumar and Dr Ramesh Aggarwal.

Prior to completion of her M.Sc (Informatics) from Institute of Informatics and Communication, University of Delhi (South Campus) in the 2003, Miss Teena Gupta had been a student of B.SC (Hons) Electronics (1998-2001) of Acharya Narendra Dev College (University of Delhi). She passed all her examinations in the first attempt with merit and was awarded prizes not only by the Acharya Narendra Dev College but also by the University of Delhi.

Unfortunately she has died on 11.03.2006 at the young age of 25 years.

With a view to perpetuate her memory I, being her father, wish to set up a fund by donating a sum of Rs 5, 00,000/= (Rs Five Lacs) only. The income from this fund will be used for granting Scholarships to meritorious and needy students who have the urge to excel to enable them to further their Under Graduate courses relating to Computer Science and Electronics on full time basis as regular students of Acharya Narendra Dev College (University of Delhi).

The Fund may be called "Miss Teena Gupta Memorial Scholarship Fund". The fund will be invested by having a balanced approach so that its safety and security is maintained and income thereon is optimized. Accordingly, the fund will be invested in Post Office or nationalized banks or any other institution backed by the Central Govt.

Deposit Account of the fund shall be opened and operated upon jointly by the Principal and the Bursar of the college.

The Committee for managing the fund shall comprise of following persons:

1. Principal / Bursar
2. Teacher in Charge of Electronics
3. Teacher in Charge of Computer Science
4. Convener, Fellowship Program and Award Committee
5. Representative of the Governing Body of the College.
6. One person nominated by the donor or any other member of the family of Late Miss Teena Gupta

Quorum for the above Committee shall be four members. As far as possible, decision will be taken unanimously by the Committee. 5

Whenever the nominee of the family of Late Ms. Teena Gupta is not able to attend the meeting, concurrence of the Nominee or the donor shall be obtained before executing the decision of the Committee.

Criterion for granting Scholarship shall be Academic Track Record in Qualifying examination, financial backwardness and performance in studies.

Religion, caste or gender of the students shall never be a criterion for considering and granting scholarships. Accordingly, information regarding the same need not be called by the authority competent to sanction scholarships.

Scholarships shall not be granted to the students:

- a. Who have passed their qualifying examination by distance learning or as external candidates.
- b. Who are studying in self financed courses.
- c. Who are studying in courses other than
 - (1) undergraduate
 - (2) Computer Science or Electronics.
- d. Who are studying Under Graduate Courses as part time or external students.

In rare of rarest circumstances wherein the Committee feels that the Objective for which this fund is set up, can not be fulfilled with out changing the above basic structure/ features, original amount of the Fund shall be returned, with out any condition, to the Donor or his nominee or legal heirs for further disposal.

Guidelines for determining eligibility of the students for grant of above scholarship can be as under:

- (a) Academic Track Record
Passing qualifying examination in the first attempt and securing at least 60 % marks (overall) or equivalent grade.
- (b) Financial Backwardness
The monthly earned income of both the parents should not be more than Rs 6000/- (Six Thousand).
This amount can be revised between 5 % and 10 % every year depending upon inflationary conditions prevailing in the country.
- (c) Performance in the studies
Attendance in the classes held should not be less than 75 % and
Conduct and character of the student should be acceptable to the Teacher In Charge of the relevant Course and Principal of the College.

These guidelines may be revised periodically by the Committee keeping in view the changed circumstances. S

The Criterion for identifying the candidates for grant of Scholarship will be as under:

1. Scholarships will be awarded only to the students of B.Sc (H) Electronics and B.Sc (Program) Applied Physical Science (earlier B.Sc. (G) Computer Science).
2. In all, there will be six scholarships – three each for B.Sc.(H) Electronics (one each for Part I, II & III) and B.Sc. (Program) Applied Physical Science (one each for Part I, II & III)

In case no eligible candidate is available for a particular Part, the scholarship can be given to candidates of other Parts.

However the number of scholarships will remain same, for each discipline (i.e. three for each discipline).

3. The amount of each Scholarship will be Rs. 5000/- (Five Thousand) per year.

This amount may be revised every year by the Committee keeping in view the income earned by the Fund.

Part of the Scholarship will be used for paying/reimbursing the College/University Fee (excluding refundable security deposit) and remaining amount will be used for purchasing books through the Teacher in Charge of the concerned Department.

4. Applicants for the scholarship will be selected after an interview by the Committee.
5. Applicants selected will be reviewed by the Committee for continuation of the scholarship in the subsequent year.
6. Candidates selected for scholarship will undertake to:

(i) conduct and behave themselves in the manner which is in conformity with the College discipline or as directed by the Teacher in charge/Principal, and

(ii) attend at least 75% of classes held,

failing which scholarship remaining unpaid shall not be paid to them and also their refundable security deposit lying in the College shall be forfeited by depositing the same to the account of the Fund.

The decision of the Committee regarding selection of candidate for grant of Scholarship, amount of each Scholarship, forfeiture of Scholarship in case of default on the part of selected candidates, etc. shall be final.

To enable the college authorities to commence operation of above Fund with immediate effect, I shall pay Rs. 30,000/- (Thirty Thousand) over and above corpus fund of Rs.5,00,000/- (Five lacs) towards six scholarships of Rs. 5000/- (Five Thousand) each.

Say
S.N.GUPTA

B. Com. (Hons), FCA
Chartered Accountant
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May 22, 2006